Gender-Based Misconduct, Sexual Assault, and Intimate Partner Violence Process Stetson University – DeLand Campus Students

Report Received

- •On Call Responds for immediate needs
- Review of incident report by TIX
- Lead for TIX response identified
- Histories for Respondent & Complainant reviewed



TIX Contacts Complainant

- •Resources offered
- Process Reviewed
- Interim Measures determined
- Decision made on how to move forward (Informal or Formal Process or No Action)
- Advisors identified

Informal Process*

- Contact & meet with respondent
- Add any additional measures
- *only available if both parties agree; not available when respondent is employee

Formal Process

- Investigators identified
- Timeline created
- Notice of Investigation sent
- Investigation conducted
- Report drafted
- Report reviewed by TIX/Deputy (redactions added, if necessary)
- Parties review report
- Investigators amend report if needed
- •Final report sent to both parties
- Hearing scheduled
- Hearing held
- Decision provided

In cases of Appeal by either party:

- Appeal submitted
- TIX sends Receipt of Appeal to both parties
- TIX sends Appeal Request to Appeal Officer
- Appeal Officer grants or denies appeal & holds meeting if necessary
- Appeal Officer drafts
 Final Outcome letter
- TIX sends final letter to both parties